

UCLA Professional Program in Producing

Name _____

Address _____

City _____ State _____ Zip _____

Telephone (day) _____ Telephone (evening) _____

Email _____

Signature _____

APPLICATION FORM

Program Start Date	Tuition Cost
June 29, 2009	\$4500 (\$1500 due with application; remaining balance due by June 12, 2009)

INTERNATIONAL STUDENTS: If you are applying for a UCLA I-20 to get your F-1 student visa, you must apply to the Professional Program by April 17, 2009. This is to allow enough time for you to obtain your visa. There is an extra \$325 fee for I-20 processing. International students in need of an I-20 will be charged this fee on top of their tuition cost, once the I-20 is processed.

CHECKLIST

Before you send your application, make sure you have enclosed your:

- Professional resume
- Statement of purpose (one page – no more, no less; double-spaced ok)
- \$1500 tuition deposit
- Copy of undergraduate transcript (non-official copy ok) or copy of university degree certificate
- I-20 application form, supporting financial documents, and copy of passport photo page (international students only)

Summer 2009 UCLA Professional Program in Producing

PAYMENT: We accept money orders, cashier's checks, and payments via credit card. Accepted credit cards are Visa, MasterCard, and Discover. We do not accept personal checks. Cashier's checks and money orders must be made payable to **UC REGENTS**.

Mail your completed enrollment form and payment to:

UCLA School of Theater, Film and Television
Professional Program in Producing
102 East Melnitz Hall
Los Angeles, CA 90095-1622

If paying by credit card, please complete the following:

Visa _____ Mastercard _____ Discover _____

Credit Card Number _____ Expiration Date _____

3-Digit Verification Code (on back of card) _____

Billing Zip Code _____

Authorizing Signature _____

If paying by credit card, you may fax your application to 310-206-7099.

REFUND POLICY AND SCHEDULE (effective 01/01/09; applies to **full** tuition cost):

Requests to drop from the Program (and for refunds) must be received in writing by the UCLA Professional Programs office (email is ok). The refund schedule is given below. If you have questions, please call (310) 825-6124 or email ProfessionalPrograms@tft.ucla.edu.

100%	before first day of class
90%	up to and including first day of second week of class
50%	up to and including first day of third week of class
0%	after first day of third week of class

Please call (310) 825-6124 or email ProfessionalPrograms@tft.ucla.edu with any questions.